



Established under the Chhattisgarh Private Universities
(Establishment and Operation) Act, 2005

Village – Nawapara (Kosmi), Block & Tehsil – Chhura,
Dist. – Gariyaband, Chhattisgarh, India – 493996

Mob: +91 9109333333 Email – info@isbmuniversity.edu.in

Fee Installment Declaration Form

Note: Kindly sign every page of the Declaration form and submit a copy to the accounts department along with copy of the Aadhar card and transaction details of fees to process the admission

Dear Parents/Guardian

We are glad to welcome your child into the ISBM University. We would like to draw your kind attention for below mentioned fee payment schedules:-

ISBM University, Nawapara(Kosmi), Chhura, Gariyaband (C.G.)			
Course			Total
Total Fee			
1 st Sem./Year	Installment (1)	Installment (2)	
	50 % at time of admission	50% after 2 months from the date of admission	
2 nd Sem./Year onwards	100 % within one week of readmission notification		

*If any other schedule of fee payment is being requested, provide a separate sheet with all details.

The prescribed tuition fee is payable through demand draft/ NEFT/ RTGS/ IMPS or in cash to the University campus or city office.

Details are as follows:

Beneficiary Name: ISBM University, Nawapara (Kosmi)
Account No.: 38247052515
Bank Name: SBI Bank
Branch Name : Bhayandar (M.H.)
Account Type: Current
IFS Code: SBIN005318

Signature of Parents/Guardian

Fee details:

1. The fee includes tuition fees, prospectus fee and miscellaneous fee.
2. The Annual/Semester fee does not include transportation, field trips, canteen charges, personal stationary item of students, text books, notebooks and University uniforms.

Fee Regulations

1. After payment of fees please furnish transaction details so that the accounts department can generate receipts

2. Fees once paid will not be refunded.
3. No reminders will be sent by the University regarding the payment of fee.
4. Defaulters will have to pay a fine of Rs. 10/- per day. Please note that no justifications/ recommendations will be entertained in this regard.
5. If a student has defaulted with payment of fees, a letter of warning will be sent. The student will not be permitted to attend class after one week from the due date.
6. All fee queries have to be directed to the Registrar.
7. The fee structure is subject to change periodically. The University retains the right to determine its policies, especially with regard to fee slabs and fee payment structures. We solicit your support on this.
8. Students withdrawing in the middle of the academic session have to remit full years fee before relieving formalities commence.

Withdrawal and Transfer Certificate, Character Certificate & Migration Certificate

1. Fee refund of a newly admitted student before the session commences is 60% of what has been paid as tuition fees. The other fee are non-refundable under any circumstances.
2. There is no refund of any amount after the session commences; rather the full year's fee has to be remitted for the TC/CC/Migration to be processed.
3. Transfer Certificates (TC), Character Certificate (CC), Migration Certificate (MC) and Bonafide certificates will be issued 10 days after written request is made. The Transfer Certificate will be issued on payment of Rs. 1000/- after dues towards the University have been cleared.
4. In case the child is being withdrawn in the middle of the academic session, the whole year's tuition and transport fees (if applicable) have to be remitted before the TC/CC/Migration Certificate can be issued.

DECLARATION BY PARENTS

Signature of Parents

By my signature below, I hereby acknowledge and confirm that I have carefully read and understood the below stated fee policy of The ISBM University along with the corresponding fee notification and all the terms and conditions stated therein are acceptable to me as fair and reasonable. I further concur that my child's admission at the ISBM University remains subject to and conditional on fulfillment of such terms and conditions.

(SIGNATURE OF THE

PARENTS) Date:

Name of parents:

Name of student:

Course of student:

Application number:

Aadhaar card number of the student:

SIBLING DETAILS (IF APPLICABLE):

Name of Sibling:

Course of Sibling:

Second Language:

Third Language:

House:

DISCLAIMER: The ISBM University follow a specific process and policy that is necessary for effective budgeting and functioning of its schools and the delivery of its educational objectives. The organization reserves the right to amend its policies and fee structure as necessary and appropriate, with due notice.

FOR OFFICE USE

Date of admission:

Admission Number: