

Application Form for Issue of Degree Certificate

To,

The Registrar,
ISBM University

Sir,

I have been a student of this University studying as Regular/Ex-student in the.....
..... (University) and passed the examination in the Month and
Year..... in Division. I request you to kindly issue me Degree Certificate.
The requisite fees Rs. has been deposited in cash/Bank Draft/No.
..... of Bank Dated,..

1. Full Name in English (In Capital Letters)
2. Full Name in Hindi
3. Father's Name
4. Mother's Name
5. Examination last appeared/passed Year Division/Grade
6. Marks obtained in last semester/year Out of
7. Grand total (Including all Semester/year) Out of
8. Branch Enrollment No

Yours Faithfully,

Date :

Place : Phone/Mobile No

Signature of Student

CERTIFICATE OF THE HEAD OF THE SCHOOL

Certified that the credentials for the award of Degree certificate has been verified and found correct. The candidate may be issued the desired certificate.

Signature of the HOD

Important instructions:

1. For Degree certificate please enclose copies of **all the semester/year Marksheets** self attested. Postal Address must be filled twice in the given box.
2. To obtain Degree certificate in person Applicant must have original marksheets and identity proof with him/her.
3. Applicant can authorize someone to obtain main degree by giving authorization letter & original Marksheets. Authorized person must have his/her identification proof also.
4. Demand Draft is payable in favor of ISBM University, Raipur.
5. Incomplete application(s) without requisite enclosures (as above) shall not be considered.
6. Recent passport size photograph is to be self attested.

Non Refundable Fees:

Rs. 5000/- (including Postal charge) by Bank Draft or by cash payment in the University.

Postal Address:

| | |
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| Name..... Address PIN code | Name..... Address PIN code |
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