



Established under the Chhattisgarh Private Universities (Establishment and Operation) Act, 2005

Village – Nawapara (Kosmi), Block & Tehsil – Chhura, Dist. – Gariyaband, Chhattisgarh, India – 493996

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APPLICATION FOR TRANSFER CERTIFICATE/ MIGRATION CERTIFICATE

To
The Registrar,
ISBM University
Nawapara (Kosmi), Chhura, Gariyaband (C.G.)

Sir,

I wish to apply for my TC-CC/Migration Certificate as I have completed/not able to continue _____ Course. Therefore kindly issue above certificate (s.). My details are as follows:

Name of the Candidate: _____ Enrollment No.: _____

Email Id: _____ Contact No.: _____

Father's Name: _____

Mother's Name: _____

Programme/Course admitted/Continue/Otherwise: _____ Year/Sem: _____

Reason for TC: _____

Result –Pass/Fail/Division: _____

Date

Name & Signature of the Candidate

Clearance from HOD:

The Student has completed/not completed (Course).....Year/Sem.

TC-CC/Migration Certificate of the above student be issued/Not to be issued.

Date:

Name & Signature of HOD

Lab Clearance:

1. The above student has cleared/Not cleared all Lab dues

2. The student has following dues _____

Date:

Name & Signature of Lab in-charge

Library Clearance:

1. The above student has cleared/ Not cleared all library dues.

2. The student has following dues _____

Date:

Name & Signature of Librarian

Admission Office Clearance:

1. The above student has submitted/Not submitted all necessary documents.

2. The following document are pending

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Date:

Name & Signature of Admission Officer

Finance Clearance:

1. The above student has cleared/Not cleared all financial dues.
2. The student has following dues _____

Name & Signature of Accountant

Examination Department Clearance:

1. The above student has cleared all examinations/not cleared all examinations
2. The student has following examination (s) pending _____

Date:

Controller of Examination

Note: Result Copy of last examination appeared in ISBM University is to be attached.

Clearance from Training & Placement Department:

1. The student has cleared/ not cleared all T & P related assignments.
2. The student has following pending assignment _____

Date:

T &P Head

Clearance of Hostel

1. There is no any pending dues available /dues available
2. The hosteller has following dues

Date:

Hostel Warden

Clearance of Bus fee

1. There is no any bus fees pending / bus fee pending
2. The pending bus fee detail are.....

Date:

Bus In- charge